

## **Community Preservation Advisory Committee**

December 2, 2003  
Maple Hill Farm, Hallowell

### **Draft Agenda**

**Meeting Objectives** By the end of the retreat, the Committee will have:

1. Agreed on a CPAC vision for Maine in 2020
2. Prioritized strategies for implementing CPAC Charge and other key issues
3. Established actions, responsible parties, and timelines for critical strategies

Coffee and muffins @ 9:00

9:30 to 9:45 **Welcome and review of the agenda** – Bromley & Koffman

- Agree on objectives, ground rules & deliverables for the day
- Introduce meeting facilitator – Kathleen Leyden

9:45 to 10:30 **Setting the context for CPAC activities** – Leyden

- Commission on Maine's Future – a place to begin (see handouts)
- What's our concept-level vision for Maine in 2020?

10:30 to 12:00 **Selecting CPAC priorities**

- Select CPAC priorities among ideas identified over past 8 weeks
- What is missing?

1:00 to 4:00 **CPAC goals and strategies – 2004 – 2008**

- Discuss Committee priorities & develop corresponding actions in groups of 5-6 people (assisted by a recorder)<sup>1</sup>
  - Reform State Policies and Programs
  - Make Wise Investments
  - Maintain Effective Partnerships

4:00 to 4:30 **Other Business, agenda for 12/17/03 meeting & adjourn**

---

<sup>1</sup> Create specific, measurable, attainable, relevant, timed/trackable descriptions for each of the topic areas that CPAC wants to be involved in.

### **Distribute ahead of time**

1. Agenda
2. CPAC Legislative Charge
3. Vision (*Maine at the Millennium*)
4. Guiding Policies: Government, Land Use and Environment (*Maine at the Millennium*)

### **CPAC goals and strategies – 2004 – 2008**

#### **SAMPLE FORMAT**

#### **Theme: Reform State Policies and Programs**

Activity	Type of Action	Next Steps	Sense of Priority	Lead & Partners	Timing
Description of task	legislative administrative research/analysis education/outreach current investment	First 1-2 things to be done	Very important Somewhat imp. Important	Agencies Organizations	2004 2005 2006 2007 2008

#### **Example of what CPAC might create for each priority**

Activity	Type of Action	Next Steps	Sense of Priority	Lead & Partners	Timing
Statewide downtown redevelopment code	legislative	- Adapt Iowa code to Maine -	Somewhat imp.	Lead: MDF Partners: Fire Marshall, SCC, SPO, MSHA, MBOIA,	2005